

FP2 - TIP O' THE WEEK #70 PRINT SCREEN



Print Screen

Are there times when you need to send a “picture” of what is on your screen to someone, or to print it out? Sometimes we ask you to send an image of what is on your screen to us for trouble shooting purposes.

There are a couple of ways to go about this.

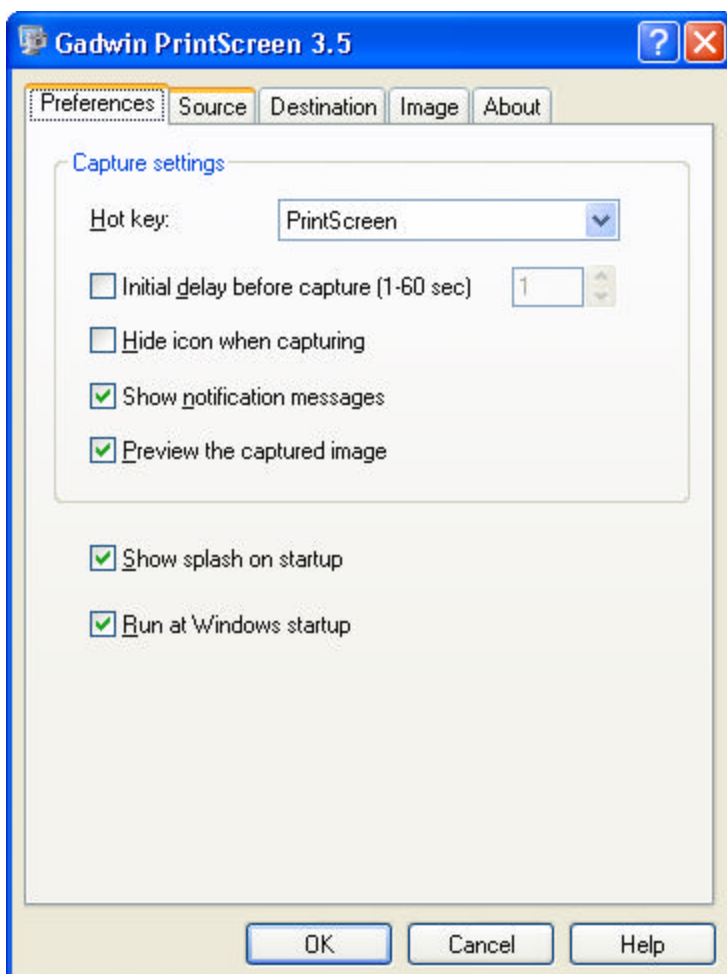
First, you can use the “Print Screen” button (or in some cases, “Alt+Print Screen”) on your keyboard. This creates an image of the current window and saves it to your clipboard so that you can paste it into a Word or other file. This is handy, but sometimes you don’t need the entire window, and while you can use an imaging program to edit the image, this can be time consuming.

What I use here for doing our manual and tips, is a nifty little program called Gadwin Print Screen. The advantage to this is that you can capture the entire window or just a portion of the window, quickly and easily.

Gadwin PrintScreen captures the contents of the screen with a single keystroke. The captured screen can then be sent to the printer, or saved to disk as a file in 6 different graphics file formats. You can capture the entire Windows screen, the active window, or a specified area, when the “Print Screen” button is pressed (you can choose the settings that will work best for you).

You can download a copy free at <http://www.gadwin.com/printscreens/> . The download takes only a few moments (here’s the direct link to the download if you prefer (http://www.gadwin.com/download/ps_setup.exe)). Just follow the instructions on your screen and setting the program up is quick and easy.

Once you have the program installed, you can set your preferences in the following window that will open when you double click the program icon. I use the program quite a bit, so I have it set to start up when my computer starts.



Have fun with it!



Quote of the week:

"On the negative side, I've been getting charged for a ton of stuff I didn't order lately. On the positive side, I did win that 'Who's Got the Best Password' contest on AOL last week." *Spike Donner.*