

FP2 - TIP 'O THE WEEK #13 INVENTORY USED AT INCIDENTS

We speculate that the **Inventory Used** button might be an under-used portion of the FP2's Incidents window. I have a bit of a soft spot for the underdog which has constantly had me bringing home the runt of the litter from the SPCA, but that's another topic not really included in my mandate here. Anyhow, maybe if I can demonstrate the usefulness of the Inventory Used button to you, you might be able to discover its unique and valuable contribution to the FP2 system (you'll have to imagine the violins...)

THE INVENTORY USED BUTTON (INCIDENTS WINDOW)

Clicking on the **Inventory Used** button opens a sub-window on which you can record the specific inventory items used at a particular incident.

Click on the ADD button and you are presented with a list of inventory Categories, Sub-categories and items that you have selected to track, to select from. Double-click on a list item to add it to the list of inventory used at this incident. If you want to view that item, double click on it once it's been added and you will be transported to the Inventory window. Maybe this is not particularly remarkable, but wait, there's more...

LINKS TO THE INVENTORY WINDOW

How do you add items to the "Inventory Used" list? You do this from the Inventory window, so go to the FirePro 2 menu, and choose Inventory. This will access all Inventory items entered into the system. To indicate that an item is to be available to be added through the Inventory Used button from the Incidents window, click in the "Link to Incidents" checkbox at the bottom right of the Inventory window.

Stay in the Inventory window and we'll look at some further connections to Incidents. Click the Next button until you find a window on which the "Links" button is highlighted in red. This indicates that this item is connected to one or more incidents, and if you click on this button, a list of incident(s) to which this item is linked will appear. Double-click on any of these list items to go directly to that specific incident.

You can also print a report that will list each incident a given Inventory Item was linked to. This will be helpful when you need to quickly report on the frequency of use of a given item (such as the Jaws of Life, for instance.) To do this, open the specific Inventory item and click on the Action menu. Choose "Print Linked Incident Reports" and then select a date range for your report.